

## GRAND CONNECTIONS SCWI ACTION / MINUTES

<b>COMMITTEE:</b>	SCWI Regional Planning Team	<b>DATE:</b>	September 13, 2011
<b>LOCATION:</b>	Waterloo Region District School Board	<b>TIME:</b>	9:00 am
<b>CHAIR:</b>	Julia Biedermann	<b>RECORDER:</b>	Rosie Hessian

<b>PRESENT</b>	Steve Tangney, Julia Biedermann, Tim Martens, Brenda Gilmore, Jo-Ann McCabe, Ron Hoekstra, Greg White, Sue McPhedran, Rosie Hessian, Jeff Piro, Stephen Speers, David Armstrong, Jill Nothstein, Tom Smith, Paul Osborne, Shannon Lipskie, John Richards
<b>ABSENT</b>	Carol Simpson, Janeen Hoover, Jane Cotter, Ruthanne Finnegan, Iann Mann, Jill Nothstein, Greg White
<b>GUESTS</b>	

ITEM DISCUSSED	KEY DISCUSSION POINTS & ACTION	RESPONSIBILITY	TIMELINE
<b>Adoption of Minutes June 14, 2011 &amp; Agenda</b>	Adoption of Minutes – Steve Tangney approved and Tim Martens second  Julia added an Agenda Item – Administrative Assistant Position		
<b>Actions items from previous Minutes June 14, 2011</b>	<p>College Link for parent information...  <a href="http://www.ceric.ca/documents/The%20Decade%20After%20High%20School%20-%20eParentsGuide.pdf">http://www.ceric.ca/documents/The%20Decade%20After%20High%20School%20-%20eParentsGuide.pdf</a></p> <p>Early Childhood Education            EA program certificate suspended instead EA diploma going to be offered</p> <p>Request for:</p> <ul style="list-style-type: none"> <li>• Dual Credit Teacher information package</li> <li>• Ruthanne to speak with Bert in Library Resources 519.748.5220.2264 - clickers</li> <li>• Appreciation afternoon bring forward to the October Meeting</li> </ul>	<p>Rosie</p> <p>Ruthanne</p> <p>Brenda</p>	<p>On going</p> <p>October meeting</p> <p>October Meeting</p>
<b>Add to the Agenda</b>	Administrative Assistant Position		
<b>Admin Assistant</b>	<ul style="list-style-type: none"> <li>• Résumés have been received. Top five or six candidates will be interviewed.</li> </ul>		

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<b>Position</b>	<ul style="list-style-type: none"> <li>Interview process will commence as soon as labour disruption over.</li> </ul>	Rosie /Julia	
<b>Financial spreadsheets</b>	Copy of Final Web Report and main budget page provided for discussion		
<b>Financial/Student Data</b>	<p>David's CODE Report;</p> <ul style="list-style-type: none"> <li>2010/2011 Students Approved 581, Started 379      Start/Approved 65.23% Finished 347      Finished/Started 91.56%</li> <li>David noted that in 2010 – 2011 RPT #7 managed to serve 65.23% of approved students with just 45.07% of approved budget... an exemplary achievement!</li> <li>Student success rate of the 347 Dual Credit Students</li> <li>Contact Sebastian if it is possible to log into the web report as a read only in order to share student data/ financial report</li> <li>OCAS -access from College in order to request information for the register's office similar with second career access.</li> </ul>	<p>Rosie</p> <p>Rosie</p>	<p>October meeting</p> <p>October meeting</p>
<b>Provincial Update</b>	<p>Support Staff Strike</p> <ul style="list-style-type: none"> <li>RPTs are meeting with few exceptions - changing locations for the meeting</li> <li>Four colleges proceeding business as normal</li> <li>No issues for SWAC</li> <li>No Announcements from SCWI</li> </ul> <p>Ministry Final Expenditure Report:</p> <ul style="list-style-type: none"> <li>Last cheque will be distributed to the FSI</li> </ul> <p>Provincial committee:</p> <ul style="list-style-type: none"> <li>Dual Credit and FSI Generic Functions</li> <li>Draft Committee Documents to be reviewed at a teleconference September 26<sup>th</sup>, 2011</li> <li>Draft Report presented November 3, 2011 at Chair and Coordinator meeting</li> </ul> <p>RPT Governance</p> <ul style="list-style-type: none"> <li>Larry Archibald contact and lead on this project</li> </ul> <p>New websites Provincially</p> <ul style="list-style-type: none"> <li>SCWI.ca</li> <li>Password protected</li> <li>Go to College will focus on GOTOCOLLEGE Michael Smith for contact</li> </ul> <p>Chair/ Coordinator's Meeting November 3, 2011</p> <ul style="list-style-type: none"> <li>2012 /13 benchmark will be established for Activities and Forums</li> <li>Clarification before the RFP goes out</li> </ul>		



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	<p>Handouts:</p> <ul style="list-style-type: none"> <li>• Contact sheet (correction John Richards extension)</li> <li>• Upcoming SCWI RPT #7 meeting dates</li> <li>• Event Calendar</li> <li>• Dual Credit Student Numbers for Fall 2011</li> <li>• Send out the above in soft copy to RPT</li> </ul> <p>Dual Credits, except for a few programs are running this fall (some will transfer to semester II) 5 Campuses, 5 School Boards participating</p> <p>Unique deliveries:</p> <ul style="list-style-type: none"> <li>• Knox Church Culinary</li> <li>• Manufacturing techniques – 2 campuses and 2 school boards 3 Chairs/Departments</li> <li>• Construction – Half days 18 weeks</li> <li>• TVDSB toping up our existing programs</li> </ul> <p>Website – on going</p>		
<b>Committee Updates</b>	<ul style="list-style-type: none"> <li>• Bridging - flyers and posters have been printed and ready for distribution</li> <li>• Brenda and Sue are speaking at OSCA</li> </ul>		
<b>RPT 7 Chair Update</b>	RPT #7 Chair Update: Stephen Speers replacing Julia Biedermann		
<b>Next Meeting:</b>	<p style="text-align: center;">Regional Planning Team Meeting:</p> <p style="text-align: center;">Date: October 11, 2011 Location: Waterloo Region DSB Time: 9am – 11:00am</p>		